innovative®

Mobile Ordering Site

Step by Step Instructions
online.innovativeos.com

Navigate to the following site:
online.innovativeos.com.
To log in click the blue box to
the left of the search bar.
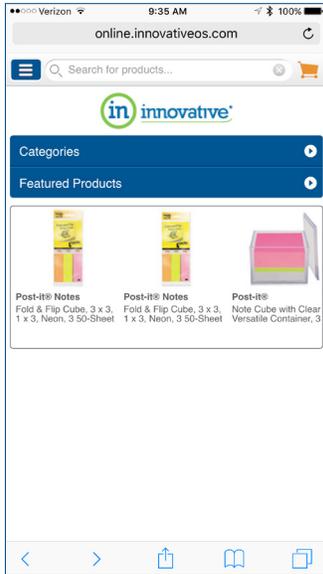
Select the "Log In" icon in the
top middle of the page.
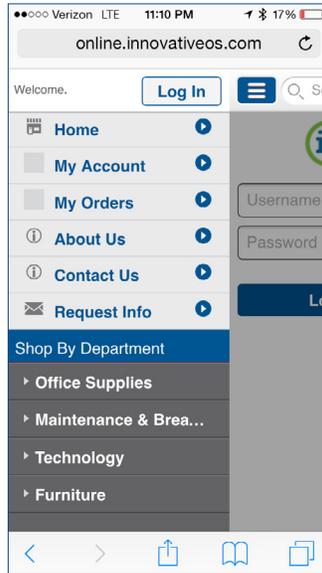
Enter your Username and
Password and select "Log In to
My Account".
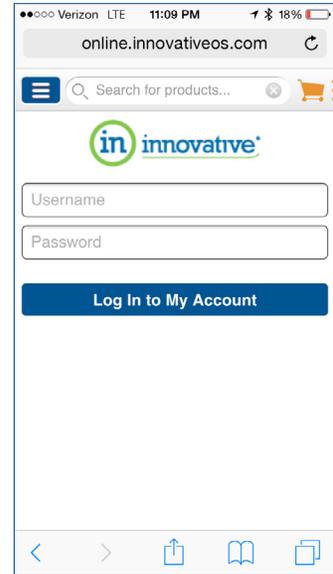
Search for your office essentials.
Navigate to the product you
wish to order and select "Add
to Cart".
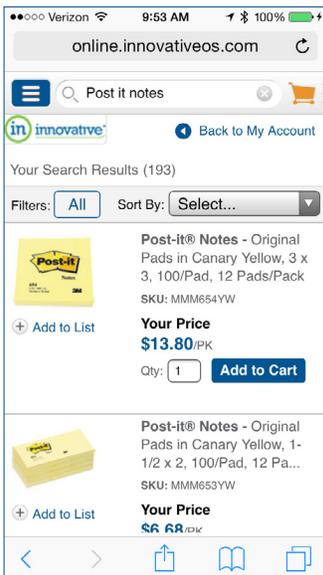
Select "Add to Cart". If alternates
are available then select "Add
Original Item" or "Add This
Instead" for the alternate.
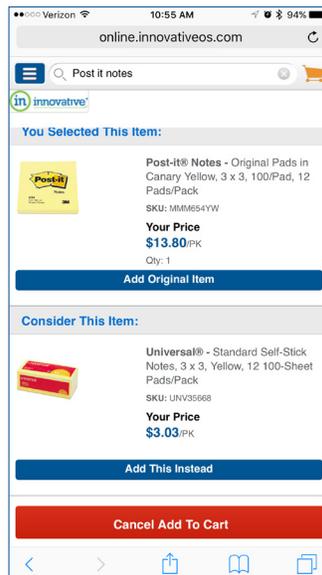
A red circle with a number will
pop up in the orange cart at the
top right.

Expect Response   Expect Reduction   Expect Relief
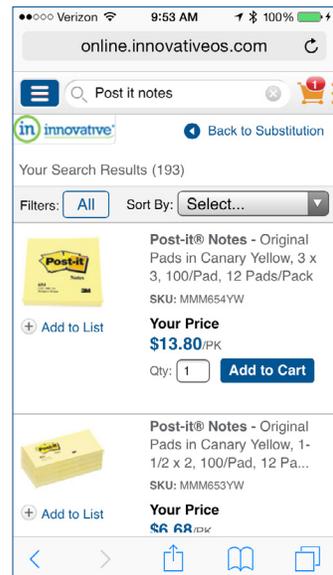
At this point either do another search using the Search Bar or click on the Cart and select "Checkout" to complete the order.
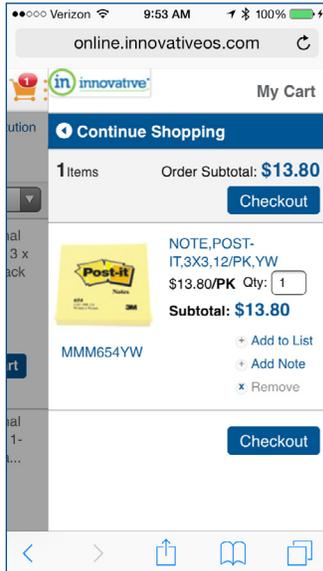
Select Delivery location.
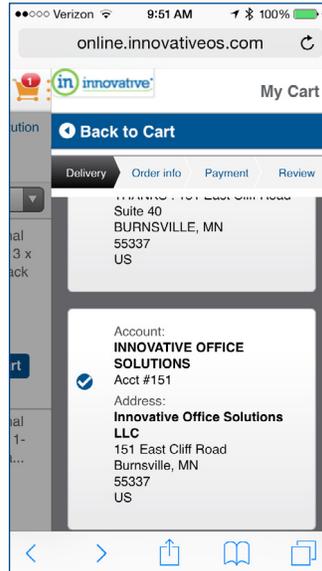
Insert any Order Information that may be required and then select "Next".
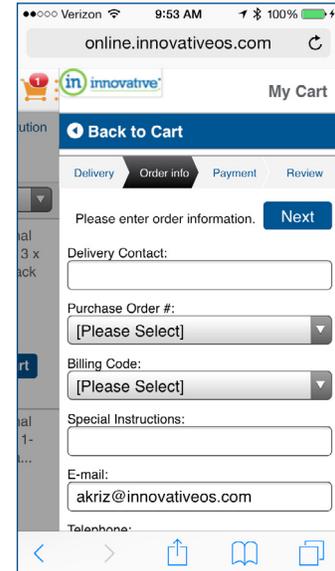
Choose Payment Method and then select "Next".
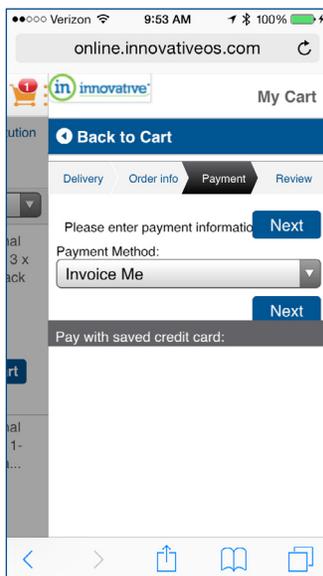
Review order information and select "Place Order".
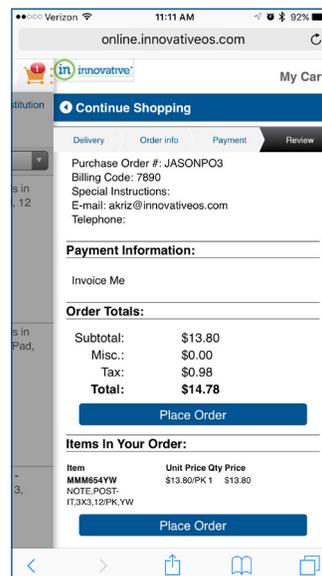
The last screen will show confirmation information and a confirmation email will be sent.